

Swansea Mosque - Management Committee election guidelines

Sunday 2nd November 2025

Monday 8 th Sept 2025	<ul style="list-style-type: none">Nomination form for candidates wanting to stand for Management Committee election will be made available from Monday 8th September 2025. Electronic forms can be requested by emailing trustees@swanseamosque.org
Friday 3 rd Oct 2025 8pm	<ul style="list-style-type: none">Last date to submit Nomination forms will be 8pm, Friday 3rd October 2025.Completed nomination forms must be emailed to trustees@swanseamosque.orgIncomplete nomination forms or those received after this time will not be accepted.
Sunday 2 nd Nov 2025	<p>Election for Management Committee will take place on Sunday 2nd November 2025.</p> <ul style="list-style-type: none">Voting start 12:30pm and end at 3:30pm (short break for Zuhr prayer at 1:15pm – 1.50pm).The Board of Trustees will manage the election process and will appoint a number of independent election panel members. Election results will be announced and displayed as soon as all Ballot papers have been counted and verified.

Election process:

- The **Board of Trustees** will manage the election process and appoint a number of independent members to form an **Election Panel**.
- Members of the Board of Trustees and the Election Panel must remain neutral throughout the process. They **must not** endorse, support, or campaign for or against any candidate(s).
- Should any candidate wish to withdraw, candidates withdrawals must be submitted via email to trustees@swanseamosque.org by **Monday, 20th October 2025**.
- By **Friday 24th October 2025** all candidate names and details will be published (surname alphabetically ordered) and displayed on the Mosque notice boards.
- Election will take place on **Sunday 2nd November 2025** (see above for further details.)
- There will be a total of 8 places up for election.
- Each ballot paper **must have exactly eight (8)** candidates selected. Any ballot paper with more or fewer than 8 selected candidates will be **deemed invalid**. The top 8 candidates with the highest number of votes will be elected.
- Results will be announced and displayed on the Mosque notice boards **as soon as counting has been completed and verified**.
- Any form of negative campaigning by candidates or their supporting members, whether in person or through third parties will not be tolerated and may lead to suspension.

Please note:

- All members are strongly encouraged to take note of and bring their membership number, which can be found in confirmation emails or letters.
- Proof of ID may be requested to verify membership on election day.

Feedback and Concerns regarding the Election:

- Any feedback, suggestions, or concerns must be **submitted in writing** to the Board of Trustees, either via email at trustees@swanseamosque.org
- Only written submissions will be addressed. We regret that verbal concerns cannot be accepted.
- We will respond only to feedback submitted by individuals. Group feedback or submissions made on behalf of third parties will not be considered.